



RESIDENTIAL CHILD CARE LICENSING ADVISORY COMMITTEE MEETING MINUTES

28 March, 2019

Highland Plaza Building, Room 213
3760 South Highland Drive
Salt Lake City, UT

Members Present: Dale Smith, Laura Brown, Holly Kingston, Amy Sperandeo- via telephone.

Members Excused:

Members Absent: Amber Critchlow, Sharon Miller.

Department of Health and Child Care Licensing Staff Present: Dr. Babitz, Simon Bolivar, Donna Thomas, Kim Rice, Sarah Atherton, Jessica Strout, Sue Kirkham, Katie Adams, Hannah Wally, Jolene Holbrook, Karen Allison, Paula Mills, Mindy Palmer, Jacqueline Macias.

WELCOME

At 9:00 a.m., Dale welcomed everyone and started the meeting.

New committee members

- Dale Smith, and Holly Kingston.

Committee vacancies

- There are still some vacant positions which will continue to be advertised.

APPROVAL OF MINUTES

The minutes from the January meeting were approved via email.

NEW BUSINESS

Revision of Committee Bylaws

- Simon went over the By-Laws. Questions were answered and discussed.

Chair and Vice chair election

- There was no quorum. The election will be reviewed and discussed on the next meeting.

Interpretation manual update

- The goal is to complete it and have it published by the next meeting. As soon as it is posted providers will be notified and will have a 30 day period to provide their feedback.

Proposed rule changes, corrections, and deletions

- Simon went over the changes. Questions were answered and discussed.

Review CMP for homes regarding accessible, loaded firearms –

- Accessible firearms will have an immediate CMP of \$500.

Inspecting for choking hazards, review of the accessible guidelines – revisit the wording -

- The wording will be kept as it is.

Inspecting the area around cribs

- Simon went over the inspections around cribs. Questions were answered and discussed.

- Dr. Brown proposed to have more feedback from the community and to table this subject to the next meeting.

Background check renewals and fingerprint cards

- Simon went over the background check renewals and fingerprint cards.

Committee member comments and recommendations – None

AGENCY REPORTS

Child Care Licensing – Simon Bolivar

- Database – provider's portal
 - We are working on making it easier to manage.

Office of Child Care – Kerrie Phillips

- Family child care quality project is about to start the second round. Informational meetings are being held up in April and the providers must attend the meetings in order to apply for the grant.
- The policy for the child care quality system has been posted online. It is open for public comment until the end of March.
- There is a new framework for the quality system for centers.

ASSIGNMENTS

Simon

- The interpretation manual should be completed and published by the next meeting .
- Will further research about inspecting the area around cribs.

PUBLIC COMMENTS

None

Dale Smith ended the meeting at 10:45 am.

UPCOMING 2019 MEETINGS

May 9, July 11, September 12, November 14

Highland Plaza Auditorium, 3760 S. Highland Dr., Salt Lake City, UT

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Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.